

Motion - N Brown  
2nd Bradford

**VAN BUREN COUNTY QUORUM COURT**  
**JOURNAL OF PROCEEDINGS**  
**FEBRUARY 20<sup>th</sup>, 2025**

BOOK 2025 PAGE 11  
Recorded in:  
MINUTES Book  
03/21/2025 11:07 AM  
PAM BRADFORD  
County Clerk  
VAN BUREN County, AR

The Van Buren County Court met Thursday, February 20<sup>th</sup>, 2025, at the Van Buren County Courthouse Annex in Clinton, Arkansas for the regular monthly meeting, with Judge James presiding. Members of the Quorum Court attending were Justice of the Peace N. Brown, S. Brown, B. Roberson, M. Bradford, B. Page, E. Bass and V. Lemings,. Also in attendance was Attorney Carol Crews and Pam Bradford County Clerk.

Next: PRAYER: Given by Danny Griffith

Next: PLEDGE OF ALLEGIANCE: Recited by all and led by Bailee Roberson

Next: ROLL CALL: All present except Philips Resigned

Next: AGENDA: J.P M. Bradford made a motion to approve, seconded by J.P B. Page. The Agenda was unanimously approved.

Next: MINUTES, TREASURER'S REPORT, APPROPRIATION ANALYSIS:

J.P. N. Brown made a motion to accept the Minutes, Treasurer's Report and Appropriation Analysis as printed. J.P. V. Lemings seconded the motion. Judge James asked for any discussion there was none.

Next: COUNTY ROAD AND EQUIPMENT REPORT: [Attached]

Next: SHERIFF'S REPORT: Not given

Next: COUNTY JUDGE'S COMMENTS: Resignation of Mary L. Phillips. J.P. district 1 being filled by J.P. Robbia Mays.

Next: COUNTY BOARDS/COMMITTEES ADDRESS THE COURT: [None]

Next: ELECTED OFFICIALS/DEPARTMENT HEADS ADDRESS THE COURT: Danny Griffith invites all county officials to the Banquet. Carol Crews: Reports on Hot Check Report (attached)

I certify that this instrument was  
recorded on 03/21/2025 at 11:07 AM  
in the  
MINUTES Book 2025  
PAM BRADFORD  
County Clerk  
VAN BUREN County, AR

*Nacey Strider* D.C.

**NEW BUSINESS:**

- A. NEXT: J.P LEMINGS READ AN APPROPRIATION ORDINANCE TO AMEND THE ORIGINAL APPROPRIATION ORDINANCE #0-2024-54, THE ANNUAL OPERATING BUDGET FOR 2025, TO APPROPRIATE \$56,861.01 INTO THE CORP OF ENGINEER'S BUDGET #1000-410.** After the reading of the Ordinance J.P V. Lemings made a motion to adopt, seconded by J.P. B. Page. Judge James asked for any discussion. J.P N. Brown asked about the position. Sheriff E. Koonce said the position is vacant. The Ordinance was approved and given **No. O-2025-05**
- B. NEXT: J.P. E. BASS READ AN APPROPRIATION ORDINANCE TO AMEND THE ORIGINAL APPROPRIATION ORDINANCE #0-2024-54, THE ANNUAL OPERATING BUDGET FOR 2025, TO APPROPRIATE \$109,370.38 INTO FUND #2000.** After the reading of the Ordinance, J.P E Bass made a motion to adopt, seconded by J.P M. Bradford. Judge James asked for any discussion. There was none. The Ordinance was approved and given **No. O-2025-06**.
- C. NEXT: N. BROWN READ ORDINANCE TO AMEND THE ORIGINAL ORDINANCE # O-2024-54, THE ANNUAL OPERATING BUDGET FOR 2025, TO CHANGE THE PART-TIME APPROPRIATION IN THE FUND #3020, 911 DISPATCH, FROM THREE (3) POSITIONS TO A PART-TIME ALLOCATION OF THE SAME MONETARY AMOUNT.** After reading the Ordinance J.P N. Brown made a motion to adopt, seconded by J.P M. Bradford. Judge James asked for any discussion. J.P E. Bass asked what the difference between part-time and allocation, Judge James stated they would be able to use more people with allocation. The Ordinance was approved and given **No.O-2025-07**.
- D. NEXT: J.P N. BROWN READ AN EMERGENCY ORDINANCE TO INCREASE REVENUES AND APPROPRIATE \$54,498.91 INTO MAINTENANCE FUND 1000-0123-4002 BUILDINGS TO REPAIR THE ROOF ON THE NORTH ANNEX.** After reading the Ordinance, J.P N. Brown made a motion to adopt, seconded by J.P M. Bradford. Judge James asked for any discussion. There were none. The Ordinance was approved and given **No.O-2025-08**
- E. NEXT: J.P N.BROWN READ AN APPROPRIATION ORDINANCE TO AMEND THE ORIGINAL APPROPRIATION ORDINANCE # 0-2024-54, THE ANNUAL OPERATING BUDGET FOR 2025.TO REPLACE A PART-TIME POSITION IN THE SOLID WASTE FUND #3009.** After reading the Ordinance, J.P. N, Brown made a motion to adopt, seconded by J.P. M. Bradford . Judge James asked for any discussion there was none. The Ordinance was approved and given **No.O-2025-09**.

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F. NEXT: J.P N. BROWN READ AN APPROPRIATION ORDINANCE TO AMEND THE ORIGINAL APPROPRIATION ORDINANCE #O-2024-54, THE ANNUAL OPERATING BUDGET FOR 2025, TO INCREASE FUNDS AND APPROPRIATE \$1,553,569.65 INTO THE COUNTY ROAD FUND #2000-0200-9999 TRANSFERS OUT. After reading the ordinance, J.P. N. Brown made a motion to adopt, seconded by J.P. M, Bradford. Judge James asked for any discussion there was none. The Ordinance was approved and given No.O-2025-10

G. NEXT: J.P N. BROWN READ AN ORDINANCE TO AMEND THE ORIGINAL APPROPRIATION ORDINANCE #O-2024-54, THE ANNUAL OPERATING BUDGET FOR 2025, TO TRANSFER \$238,484.73 INTO THE GENERAL RESERVE FUND #1001 FROM THE COUNTY GENERAL FUND #1000. After reading the Ordinance J.P N. Brown made a motion adopt, seconded by J.P S. Brown. Judge James asked for any discussion. J.P N.Brown advised the Anticipated revenue was more than 1<sup>st</sup> thought. The Ordinance was approved and given No. O-2025-11

1. NEXT: J.P B. ROBERSON A RESOLUTION DECLARING, A VACANCY IN THE OFFICE OF JUSTICE OF THE PEACE, DISTRICT 4, VAN BUREN COUNTY, ARKANSAS. After reading the Resolution J.P B. Roberson made a motion to adopt, seconded by J.P M. Bradford. Judge James stated Mrs. Philips could not attend. The Resolution was approved and given No. R-2025-01

TRANSFERS: None

A motion was made to adjourn, seconded by all.

Pam Bradford, Van Buren County Clerk

## COUNTY ROAD AND EQUIPMENT REPORT

February, 2025

### New this month:

#### Winter Weather Preparations:

We prepped for an ice/sleet event and, thankfully, received mostly rain. Very few issues from the last weather event. We sanded/salted bridges in the northwest part of the county. This week, we are prepping for another round of winter weather.

We had to close the Rabbit Ridge/Brickey Road low water crossing. The structure sustained damage during the flooding rains this month and part of the crossing broke and sunk significantly. A heavy duty truck could cross but a car cannot. We received the grant for the replacement of this structure just in time.

Dale has been working on the subgrant for the Rabbit Ridge/Brickey Crossing Grant. Lots of paperwork involved, even after the approval was granted. Update – Work will begin immediately after the Oyler Road Project is complete. Bids for the arch top crossings were scheduled for opening on February 18 at noon.

Work is still in progress on our part of the Oyler Road Project.

Weather has been our enemy on the roads. Freezing and thawing and excessive rains have taken a toll. Most gravel roads have potholes. We are digging those out and repairing as quickly as we can as the weather allows.

#### MAINTENANCE:

Quarry operations at full capacity.

Working business as usual as inexpensively as possible to rebuild monetary resources from the recent disaster. The disaster's price tag for Van Buren County was approx. \$600,000.00. The disaster was a year ago and we have yet to recover financially.

#### GRANT PROJECTS:

The Rabbit Ridge/Bricky Road low water crossing grant has been approved. The total value of this grant is just under \$1,000,000.00

**UPDATE – COMPLETE** The Baker Lake Project is valued at \$600,000 dollars. A bridge and relief pipes will replace the current series of failing pipes.

**WE RECEIVED THE OYLER ROAD GRANT!** We applied for the maximum amount of \$500,000.00. The county match portion of the grant is the base work. We are replacing the culverts and building up the road which should have plenty of settling time before the asphalt is applied. Total project price tag is valued at \$1.5 million. Base work will begin in late 2024 with pavement applied in 2025.

Lake Cliff Road Bridge Project – Federal Grant application submitted and looks promising. Total price tag of approx. \$1 million. **UPDATE** – Feasibility study has been ordered.

Scotland Bridge Project - -- UPDATE – WE RECEIVED WORD THAT A FEASIBILITY STUDY HAS BEEN ORDERED. Federal Grant application submitted and looks promising. Total price tag of approx. \$1 million.

Archey Road Bridge Project – State and Federal Aid funded, County pays 2%. Total price tag of approx. \$1.5 million.

The Federal Infrastructure Program appears to have some extra money in it so I have applied for an off-program grant to build a new bridge at Shirley which would be constructed parallel to the current historic Shirley Train Bridge. Contrary to popular rumor, the county IS NOT entertaining even the thought of removing the historic structure. Traffic would move to the new structure and the old structure would remain in place for the historic value, pictures, etc. The value of this proposal is approximately \$2.5 million. Update – Feasibility study has been ordered.

FEMA reimbursement for the declared disaster – Reimbursements can take a very long time to receive. I hope to receive \$150,000 - \$175,000. Governor Sanders approved the disaster on May 9 and VBC is listed as an approved county. After submitting all the required paperwork, we received a book for each impacted road to be completed. I will go on the record stating that I believe the intention is to create so much work that we throw up our hands and give up on the request for money. NOT A CHANCE of that happening on my part!

9:45 AM  
01/17/25  
Accrual Basis

**Van Buren Prosecutor**  
**Balance Sheet**  
As of December 31, 2024

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	<u>Dec 31, 24</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	2,741.46
Hot Check Fee	
<b>Total Checking/Savings</b>	<u>2,741.46</u>
<b>Total Current Assets</b>	<u>2,741.46</u>
<b>TOTAL ASSETS</b>	<u><u>2,741.46</u></u>
<b>LIABILITIES &amp; EQUITY</b>	0.00

**Van Buren Prosecutor  
Deposit Detail  
January through December 2024**

Type	Num	Date	Name	Account	Amount
General Journal	2	01/31/2024		Hot Check Fee	11,052.32
				Reconciliation Discr...	-11,052.32
TOTAL					-11,052.32
Deposit		06/04/2024		Hot Check Fee	49.54
			Ussery HC Fee	Hot Check Fee acco...	-49.54
TOTAL					-49.54
Deposit		11/12/2024		Hot Check Fee	15.00
			VBC Sheriff	Hot Check Trust	-15.00
TOTAL					-15.00
Deposit		11/12/2024		Hot Check Fee	29.65
			VBC District Court	Hot Check Trust	-29.65
TOTAL					-29.65
Deposit		11/12/2024		Hot Check Fee	40.00
			VBC District Court	Hot Check Trust	-40.00
TOTAL					-40.00
Deposit		11/12/2024		Hot Check Fee	30.00
			Hot Check Trust Acc...	Hot Check Trust	-30.00
TOTAL					-30.00
Deposit		12/09/2024		Hot Check Fee	25.00
			VBC District Court	Accounts Payable	-25.00
TOTAL					-25.00

9:48 AM  
01/17/25

**Van Buren Prosecutor  
Check Detail  
January through December 2024**

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Check		01/09/2024			Hot Check Fee	-40.78	-40.78
TOTAL					Hot Check Fee acco...	-40.78	40.78
Check		01/09/2024			Hot Check Fee	-40.78	-40.78
TOTAL					Hot Check Fee acco...	-40.78	40.78
Check		02/09/2024	Analysis Charge		Hot Check Fee	-42.89	-42.89
TOTAL					Hot Check Trust Acc...	-42.89	42.89
Check		03/11/2024			Hot Check Fee	-42.83	-42.83
TOTAL					Hot Check Trust Acc...	-42.83	42.83
Check		06/04/2024			Hot Check Fee	-41.96	-41.96
TOTAL					Hot Check Trust Acc...	-41.96	41.96
Check		07/09/2024			Hot Check Fee	-46.92	-46.92
TOTAL					Hot Check Trust Acc...	-46.92	46.92
Check		08/09/2024			Hot Check Fee	-41.97	-41.97
TOTAL					Hot Check Trust Acc...	-41.97	41.97

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**Van Buren Prosecutor**  
**Check Detail**  
January through December 2024

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Check		09/09/2024			Hot Check Fee	-42.37	-42.37
TOTAL					Hot Check Trust Acc...	-42.37	42.37
Check		10/09/2024			Hot Check Fee	-42.37	42.37
TOTAL					Hot Check Fee	-42.45	-42.45
Check		10/09/2024			Hot Check Fee	-42.45	42.45
TOTAL					Hot Check Fee	-42.45	42.45
Check		10/09/2024			Hot Check Fee	-42.45	-42.45
TOTAL					Hot Check Fee	-42.45	42.45
Check		11/12/2024			Hot Check Fee	-42.06	-42.06
TOTAL					Hot Check Fee acco...	-42.06	42.06
Check		12/09/2024			Hot Check Fee	-42.06	42.06
TOTAL					Hot Check Fee	-45.23	-45.23
Check		12/09/2024			Hot Check Fee	-45.23	45.23
TOTAL					Hot Check Fee acco...	-45.23	45.23
Check		03/11/2024			Hot Check Fee	-42.83	-42.83
TOTAL					Hot Check Trust Acc...	-42.83	42.83
Check		04/09/2024			Hot Check Fee	-42.83	42.83
TOTAL					Hot Check Fee	-42.14	-42.14
Check		04/09/2024			Hot Check Fee	-42.14	42.14
TOTAL					Hot Check Trust Acc...	-42.14	42.14

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Van Buren Prosecutor  
Check Detail  
January through December 2024

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Check	1292	05/09/2024	Stephanie Marsters		Hot Check Fee	-41.00	-41.00
TOTAL					Hot Check Trust Acc...	-41.00	41.00
Check	1293	07/09/2024	Kevin Brown		Hot Check Fee	-41.00	41.00
TOTAL					Hot Check Trust Acc...	-41.00	41.00
Check	1294	07/09/2024	Stephanie Marsters		Hot Check Fee	-457.95	-457.95
TOTAL					Hot Check Trust Acc...	-457.95	457.95
Check	1294	07/09/2024	Stephanie Marsters		Hot Check Fee	-16.40	-16.40
TOTAL					Hot Check Trust Acc...	-16.40	16.40
Check	1295	08/09/2024	Artelco		Hot Check Fee	0.00	0.00
TOTAL					Hot Check Trust Acc...	0.00	0.00
Check	1296	09/03/2024	Artelco		Hot Check Fee	-2,722.17	-2,722.17
TOTAL					Hot Check Trust Acc...	-2,722.17	2,722.17
Check	1297	10/22/2024	Kevin Brown		Hot Check Fee	-11.03	-11.03
TOTAL					Hot Check Trust Acc...	-11.03	11.03

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Subject **February QC**  
From Tracy Sutterfield <tracy.sutterfield@vbcprosecutor.org>  
To Pam Bradford <vbcclerk@artelco.com>, Leigh Davis <vbcclerk2@artelco.com>  
Date 2025-01-17 10:17 am

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- Pros. HC Fee Report.pdf(~1.1 MB)
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Pam and Leigh,  
This report will need to be in the JP's packet for February, also the auditor requires that the minutes reflect that the report was given. Also when the minutes from the meeting get done can I get a copy of them for our records?

Thanks  
Tracy

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*Tracy Sutterfield*  
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