

Motion - N Brown  
2nd - M Bradford

**VAN BUREN COUNTY QUORUM COURT**  
**JOURNAL OF PROCEEDINGS**  
**NOVEMBER 21ST, 2024**

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VAN BUREN County, AR

The Van Buren County Court met Thursday, November 21st, 2024, at the Van Buren County Courthouse Annex in Clinton, Arkansas for the regular monthly meeting, with Judge James presiding. Members of the Quorum Court attending were Justice of the Peace N. Brown, M. Philips, M. Bradford, S. Brown, E. Bass, B. Page, and V. Lemings. Also in attendance were Attorney Carol Crews and Leigh Davis Administrative Assistant.

**Next: PRAYER:** Given J.P V. Lemings

**Next: PLEDGE OF ALLEGIANCE:** Recited by all, led by J.P S. Brown

**Next: ROLL CALL:** J.P J. Bradford was absent

**Next: AGENDA:** Added Ordinance personal policy issue sponsored by J.P. M. Philips. J.P. M. Bradford made a motion to approve, seconded by J.P. S. Brown. Judge James entertained a motion to conduct the business of the tax levy Ordinance by title only. J.P. N. Brown made a motion to approve, seconded by J.P. V. Lemings. Added Ordinance for grant funds sponsored by J.P. B. Page. J.P N. Brown made a motion to approve, seconded by J.P. V. Lemings. An additional Ordinance for appropriation for the sheriff's office was sponsored by J.P. S. Brown. J.P. V. Lemings made a motion to approve, seconded by J.P. N. Brown.

**Next: MINUTES, TREASURER'S REPORT, APPROPRIATION ANALYSIS:** J.P. M. Bradford made a motion to accept minutes, Treasurer's Report, and Appropriation Analysis as printed, seconded by J.P. B. Page. Judge James asked for any discussion, there was none.

**Next: COUNTY JUDGE'S COMMENTS:** Welcomed our new J.P. Bailee Roberson and also wanted to acknowledge all the hard work from the Budget Committee and that it will be presented at December's Quorum Court meeting.

**Next: COUNTY BOARDS/COMMITTEES ADDRESS THE COURT:** J.P. N. Brown stated they held the 4<sup>th</sup> meeting regarding the budget and stated they made decisions on everything and waiting to do a final review on the numbers. N. Brown stated that she wanted to thank everyone on the committee & elected officials for everyone's hard work. J.P. M. Philips stated she was approached by Officer E. Ward stating they needed to put in for a grant, but had to have a certain wording in the personnel policy. J.P. M. Philips also stated she contacted attorney Carol Crews and got everything taken care of.

**Next: ELECTED OFFICIALS/DEPARTMENT HEADS ADDRESS THE COURT:** Sheriff E. Koonce stated that during a inspection at the jail it was brought up by jail standards that the review office was

requesting we put together an action plan for maintaining our jail and safety of our inmates etc. E. Koonce stated that he handed out a guideline to the Quorum Court members to look over. M. Philips spoke up and stated that they have a Safety Committee and it needs to be addressed with them.

**Next: PUBLIC TO ADDRESS THE COURT: [None]**

**NEW BUSINESS: [None]**

- A. NEXT: J. P. N. BROWN READ AN APPROPRIATION ORDINANCE TO INCREASE REVENUES AND APPROPRIATE \$43,000 INTO THE SOLID WASTE BUDGET FUND 3009-700-9999 ; After the reading of the Ordinance J.P. N. Brown made a motion to adopt, seconded by J.P. M. Philips. Judge James asked for any more discussion. There was none. The Ordinance was approved and given. No. O-2024-44.**
- B. NEXT: J.P. M. BRADFORD READ AN ORDINANCE BY TITLE ONLY LEVYING AND APPROVING THE COLLECTION FOR THE YEAR 2024 THE VARIOUS PROPERTY TAXES HERETOFORE IMPOSED IN VAN BUREN COUNTY; After the reading of the Ordinance, J.P. M. Bradford made a motion to adopt, seconded by J.P. M. Philips. Judge James stated that we had the obligation of passing a tax levy in November or Decembers meeting for the following year. By our rules the Ordinance must be read 3 times or put as an emergency clause on it which is a clean way to do this. Voice Vote for emergency clause J.P. M. Philips made a motion, seconded by J.P. M. Bradford. Judge James asked for any more discussion. There was none. Everyone approved. The Ordinance was approved and given No. O-2024-45.**
- C. NEXT: J.P. N. BROWN READ AN EMERGENCY ORDINANCE TO REDEFINE THE PURPOSE FOR EXPENDITURES FROM THE AMERICAN RESCUE PLAN FUND, THE LOCAL ASSISTANCE AND TRIBAL CONSISTENCY FUND, TO DECLARE AN EMERGENCY, AND FOR OTHER PURPOSES. After the reading of the Ordinance, J.P. N. Brown made a motion to adopt, seconded by J.P. M. Philips. J.P. E. Bass asked if this would be enough funds to cover the roof? Judge James stated not quite, but it will clean up the funds. J.P. N. Brown stated it would cover  $\frac{3}{4}$  of the roof and the rest would come out of maintenance. All agreed. Judge James asked for any other discussion. There was none. The Ordinance was approved and given No. O-2024-46.**
- D. NEXT: J.P. M. PHILIPS READ AN APPROPRIATION ORDINANCE TO AMEND THE ORIGINAL APPROPRIATION ORDINANCE #O-2023-54, THE ANNUAL OPERATING BUDGET FOR 2024, TO TRANSFER FUNDS WITH THE VAN BUREN COUNTY 911 FUND 3020-0501. After the reading of the Ordinance, J.P. M. Philips made a motion to adopt, seconded by J.P**

- N.Brown. Judge James asked for any discussion. There was none. The Ordinance was approved and given **No. O-2024-47**
- E. NEXT: J.P. V. LEMINGS READ AN APPROPRIATION ORDINANCE TO AMEND THE ORIGINAL APPROPRIATION ORDINANCE #O-2023-54, THE ANNUAL OPERATING BUDGET FOR 2024, TO APPROPRIATE \$19,767.76 INTO THE SHERIFF'S DEPARTMENT BUDGET #1000-400.** After the reading of the Ordinance, J.P. V. Lemings made a motion to adopt, seconded by J.P. M. Bradford. Judge James asked for any discussion. There was none. The Ordinance was approved and given **No. O-2024-48**
- F. NEXT: J.P. M. PHILIPS READ AN EMERGENCY ORDINANCE TO AMEND THE VAN BUREN COUNTY PERSONNEL POLICY .** After the reading of the Ordinance, J.P. M. Philips made a motion to adopt, seconded by J.P. M. Bradford. Judge James asked for any discussion. There was none. J.P. M. Philips made a motion for the emergency clause, seconded by J.P. N. Brown. All agreed. The Ordinance was approved and given **No. O-2024-49**
- G. NEXT: J.P. B. PAGE READ AN APPROPRIATION ORDINANCE TO AMEND THE ORIGINAL APPROPRIATION ORDINANCE #2023-54, THE ANNUAL OPERATING BUDGET FOR 2024, TO INCREASE THE PROJECTED REVENUE AND APPROPRIATE \$14,190.97 INTO THE VARIOUS COUNTY PROJECTS BUDGET #1000-804.** After the reading of the Ordinance, J.P. B. Page made a motion to adopt, seconded by J.P. M. Philips. Judge James asked for any discussion. The Ordinance was approved and given **No. O-2024-50**
- H. NEXT: J.P. S. BROWN READ AN APPROPRIATION ORDINANCE TO AMEND THE ORIGINAL APPROPRIATION ORDINANCE #O-2023-54, THE ANNUAL OPERATING BUDGET FOR 2024, TO INCREASE REVENUES AND APPROPRIATE \$8,638.29 INTO FUND THE SHERIFF'S OFFICE BUDGET #1000-400.** After the reading of the Ordinance, J.P. S. Brown made a motion to adopt, seconded by J.P. N. Brown. Judge James asked for any discussion. There was none. The Ordinance was approved and given **No-O-2024-51**
- 1. NEXT: ATTORNEY C. CREWS READ A RESOLUTION AUTHORIZING THE COUNTY JUDGE OF VAN BUREN COUNTY TO ENTER INTO AN AGREEMENT WITH McCLELLAND CONSULTING ENGINEERS, INC., OF LITTLE ROCK ARKANSAS.** After reading the Resolution, J.P. M. Bradford made a motion to adopt, seconded by J.P. S. Brown. Judge James stated this Resolution is required for the grant on Oylar Rd. Judge James asked for any other discussion. There was none. The Resolution was approved and given **No. R-2024-13**

Judge James asked if anyone had questions? There was none.

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A motion was made by J.P. M. Bradford to adjourn, seconded by all.

**Pam Bradford, Van Buren County Clerk**

I certify that this instrument was  
filed on 12/20/2024 08:21 AM  
and recorded in  
MINUTES Book 2024  
PAM BRADFORD  
County Clerk

VAN BUREN County, AR

*Britta Kickett* \_\_\_\_\_ D.C.