Sponsored by J.P. N. Brown

**VAN BUREN COUNTY QUORUM COURT**

**ORDINANCE NO. O-2023-\_\_\_\_\_**

**BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF VAN BUREN, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:**

**AN ORDINANCE TO CHANGE A PART-TIME POSITION TO A FULL-TIME POSITION, TO CHANGE THE TITLE FROM PART-TIME TECH TO ADMINISTRATIVE ASSISTANT, TO RAISE THE HOURLY AMOUNT FROM $12.00 PER HOUR TO $13.00 PER HOUR, AND TO TRANSFER $11,612.25 FROM LINE #9999 TO MAKE UP THE PAYROLL DIFFERENCE.**

**WHEREAS:**  The Van Buren County Library has been approved for a Part-Time Tech at $12.00 per hour/64 hours per pay by Ordinance #O-2022-58 The Annual Operating Budget for 2023; and

**WHEREAS:** A Full-Time position is needed

**NOW THEREFORE BE IT ORDAINED BY THE QUORUM COURT OF VAN BUREN COUNTY, ARKANSAS THAT:**

**Section 1.** The Part-Time Tech position will be change from Part-Time to Full-Time and the title will be changed to Administrative Assistant**.**

**Section 2.** The hourly rate will be changes from $12.00 per hour/64 hours per pay, to $13.00 per hour/80 hours per pay.

**Section 3.** $11,612.25 will be transferred from line #3008-600-9999 to the appropriate line items below;

 3008-600-1001 $2,440.15 F/T Salaries

 3008-600-1006 $ 186.67 Social Security

 3008-600-1008 $ 373.89 Retirement

 3008-600-1009 $8,513.30 Health Insurance

 3008-600-1011 $ 30.00 Unemployment

 3008-600-1014 $ 7.44 Cobra

 3008-600-1016 $ 60.80 Life Insurance

**Approved this 16th day of February 2023**

 **APPROVED:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **Dale James, County Judge**

**ATTEST:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **Pam Bradford, County Clerk**