**TRANSFER**

**REQUEST FORM**

**Please use this form to submit any request to the County Clerk for consideration by the Quorum Court**

Date: \_\_\_January 19, 2023\_\_\_\_

To: QUORUM COURT

From:\_\_\_\_Public Defender\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (Name) (Title)

TRANSFER REQUEST:

From: (Fund/Dept/Line Item) To: (Fund/Dept/Line Item) Amount

1000-417-3020 1000-417-2001 $51.14

Phone/Fax General Supplies

1000-417-3023 1000-417-2001 $177.35

Internet General Supplies

REASON FOR REQUEST:

To move monies where needed in the 2022 budget

COMMENTS:

**Please attach any documentation that pertains to this request**