

BE IT ORDAINED BY THE QUORUM COURT OF THE COUNTY OF VAN BUREN,
STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

**AN EMERGENCY ORDINANCE TO ADDRESS LEAVE POLICIES IN TIMES OF A
PUBLIC-HEALTH EMERGENCY DECLARED BY THE GOVERNOR OF THE STATE
OF ARKANSAS.**

WHEREAS, Governor Asa Hutchinson has declared a public-health emergency due to the COVID-19 virus entering Arkansas;

WHEREAS, quarantine is one of the recommended management tools by the CDC to prevent the spread of COVID-19;

WHEREAS, the quarantine period recommended by the CDC varies from the time of exposure;

WHEREAS, it is in the best interest of the County, it's employees, and the public, that persons who have been exposed to COVID-19 or who have been diagnosed with COVID-19 be able to remain in quarantine for the recommended period;

WHEREAS, the County is attempting to ensure employees are able to remain in quarantine for the recommended period, or are able to remain in quarantine after having a confirmed case of COVID-19, without suffering undue hardship which may be created by limited availability of leave;

NOW THEREFORE;

- 1) During the state of public health emergency declared by the Governor due to COVID-19, the following rules will be in place:
- 2) Employees who are placed on a quarantine, either by their physician or by their elected official, shall be paid for the quarantine period, up to fourteen days. This paid time shall not be taken out of any leave bank of the employee. For physician-imposed quarantine, the employee must provide documentation from the doctor's office.
 - a. The elected official may use their discretion to identify an employee subject to quarantine based on identified risk factors as explained by the CDC, or based on fact specific information related to travel locations, or high-risk transmission settings, or personal contact with a presumptive case of COVID-19.
- 3) Employees who are diagnosed with COVID-19 shall not return to work until their suggested quarantine has been fulfilled. A medical release shall be required from the

physician or physician's office who originally diagnosed the employee. An employee who has been diagnosed with COVID-19 shall be paid for up to fourteen days, from the date of diagnosis, or until they are released to return to work. This paid time shall not be taken out of any leave bank of the employee.

- 4) Employees who do not qualify for sections 2 or 3 of this Ordinance, but who have a school-aged child, who has experienced a school closing or mandatory quarantine, may choose to stay home with their child without being subject to discipline for attendance.
 - a. Employees who choose to stay home under this option are required to use any accrued paid time off, including sick leave, vacation leave, comp time, and personal time off.
 - b. Once paid time off has been exhausted, the employee may refer to the Catastrophic Leave Bank Policy.
 - c. Unused leave time through this COVID-19 ordinance shall not convey to the Catastrophic Leave Fund.
- 5) Employees who choose to take time off during this declared public-health emergency for any reason other than those listed above, are still subject to the regular leave provisions as outlined in the County Personnel Policy.
- 6) Employees who have sustained payments from their accrued personal leave time for quarantines shall be reimbursed to January 1, 2021.
- 7) Employees of essential positions may be asked continue to work until a positive test is presented.
- 8) EMERGENCY CLAUSE. There is significant risk to public health and safety posed by the spread of COVID-19. The Van Buren County Quorum Court has determined that this Ordinance is necessary to help prevent the spread of the illness within the County and to members of the general public who may visit county offices. Therefore, an emergency is hereby declared to exist, and this Ordinance, being necessary for the preservation of public health, safety and welfare, shall be effective from and after its date of passage.

APPROVED:

Dale James

Dale James, Van Buren County Judge

ATTEST:

Pam Bradford

Pam Bradford, Van Buren County Clerk

STATE OF ARKANSAS)
 COUNTY OF VAN BUREN) 85.
 I, PAM BRADFORD, County Clerk do hereby certify that this is a true and correct copy of the original instrument to a
 Page 1-2 on this 22nd January 2021
 # of pages attached

Sonyia Bonds

#9) Expires Feb. 18, 2021

VAN BUREN COUNTY QUORUM COURT

Page 3

ORDINANCE NO. 2021-02

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF VAN BUREN, STATE OF ARKANSAS, AN APPROPRIATION ORDINANCE TO BE ENTITLED:

AN APPROPRIATION ORDINANCE TO TRANSFER AND APPROPRIATE MONIES BACK INTO THE COUNTY GENERAL FUND FROM THE COUNTY ROAD FUND.

WHEREAS: Two payrolls were paid out of the County Judge's General budget for two employees; and

WHEREAS: these two payrolls should have been paid from the County Road Fund, and

WHEREAS: the following will need to be transferred and appropriated back to County General.

2000-200-1001 to 1000-100-1001	Salaries-F/T	\$4,162.06	
2000-200-1006 to 1000-100-1006	Social Security	\$ 295.11	
2000-200-1008 to 1000-100-1008	Retirement	\$ 571.60	totaling \$5,028.77

NOW THEREFORE BE IT ORDAINED BY THE QUORUM COURT OF VAN BUREN COUNTY, ARKANSAS THAT: \$5,028.77 be transferred and appropriated to County General Fund from the County Road Fund.

Approved this 21st day of January, 2021

ATTEST: Pam Bradford
Pam Bradford, County Clerk

APPROVED: Dale James
Dale James, County Judge

CERTIFICATE

STATE OF ARKANSAS)
COUNTY OF VAN BUREN) SS.
I, PAM BRADFORD, County Clerk, do hereby certify that the foregoing instrument is a true and correct copy of the original document as appears in Book 1021
Page 3 on this 21st day of January, 2021
of pages attached _____
Pam Bradford County Clerk
By: Siavel Frye D.C.

VAN BUREN COUNTY QUORUM COURT

Page 4

ORDINANCE NO. 2021-03

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF VAN BUREN, STATE OF ARKANSAS, AN APPROPRIATION ORDINANCE TO BE ENTITLED:

AN APPROPRIATION ORDINANCE TO AMEND THE ORIGINAL APPROPRIATION ORDINANCE #2020-42, THE ANNUAL OPERATING BUDGET FOR 2021, TO INCREASE THE PROJECTED REVENUE AND APPROPRIATE \$669.04 INTO THE DETENTION CENTER BUDGET #1000-418.

WHEREAS: \$100.00 was donated by the First Baptist Church to help with a Christmas meal for Inmates; and

WHEREAS: \$100.00 should be appropriated into line item #1000-418-2005 Food; and

WHEREAS: \$569.04 was reimbursed from the Van Buren County Sheriff Inmate Commissary Account for inmate supplies; and

WHEREAS: \$569.04 should be appropriated into line item #1000-418-2009 Inmate Supplies.

NOW THEREFORE BE IT ORDAINED BY THE QUORUM COURT OF VAN BUREN COUNTY, ARKANSAS THAT: a total of \$669.04 be appropriated into the Detention Center Budget as stated above.

Approved this 21st day of January, 2021

APPROVED: [Signature]
Date James, County Judge

ATTEST: [Signature]
Pam Bradford, County Clerk

CERTIFICATE
STATE OF ARKANSAS)
COUNTY OF VAN BUREN) SS.
I, PAM BRADFORD, County Clerk, do hereby certify that the foregoing instrument is a true and correct copy of the original document as appears in Book 2021
Page 4 on this 21st day of January, 2021
of pages attached _____
Pam Bradford County Clerk
By: [Signature] D.C.

VAN BUREN COUNTY QUORUM COURT

ORDINANCE NO. 2021-04

Page 5

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF VAN BUREN, STATE OF ARKANSAS, AN APPROPRIATION ORDINANCE TO BE ENTITLED:

AN APPROPRIATION ORDINANCE TO AMEND THE ORIGINAL APPROPRIATION ORDINANCE #2020-42, THE ANNUAL OPERATING BUDGET FOR 2021, TO INCREASE THE PROJECTED REVENUE AND APPROPRIATE \$15,579.00 INTO THE COURTHOUSE ANNEX BUDGET #1000-120.

WHEREAS: A loan was taken out for the Heat and Air Units in the Courthouse Annex at First Service Bank; and

WHEREAS: Monies will need to be appropriated so that monthly payments can be made.

NOW THEREFORE BE IT ORDAINED BY THE QUORUM COURT OF VAN BUREN COUNTY, ARKANSAS THAT: a total of \$15,579.00 be appropriated into the Courthouse Annex Budget #1000-120 as follows;

- 1000-120-5003 Note Principal \$12,709.00
- 1000-120-5004 Note Interest \$2,870.00

Approved this 21st day of January, 2021

ATTEST: Pam Bradford
Pam Bradford, County Clerk

APPROVED: Dale James
Dale James, County Judge

CERTIFICATE

STATE OF ARKANSAS)
COUNTY OF VAN BUREN) SS.

I, PAM BRADFORD, County Clerk, do hereby certify that the foregoing instrument is a true and correct copy of the original document as appears in Book 2021
Page 5 on this 21st day of JANUARY, 2021
of pages attached _____

Pam Bradford County Clerk
By: Lionel Toye D.C.