**TRANSFER**

**REQUEST FORM**

**Please use this form to submit any request to the County Clerk for consideration by the Quorum Court**

Date: \_September 17, 2020\_\_\_\_\_

To: QUORUM COURT

From:\_ \_\_\_\_\_\_\_\_\_\_

 (Name) (Office/Title)

TRANSFER REQUEST:

From: (Fund/Dept/Line Item) To: (Fund/Dept/Line Item) Amount

**3017-400-5004**\_\_\_\_\_\_\_\_\_\_ **3017-400-3063**\_\_\_\_\_\_\_\_\_\_\_ **$ 1,000.00**

Note-Interest Utilities-Waste Disposal

**3009-700-1002**\_\_\_\_\_\_\_\_\_\_ **3009-700-1001**\_\_\_\_\_\_\_\_\_\_\_ **$46,280.00**

Salaries-P/T \_\_\_\_\_\_\_\_\_\_ Salaries-F/T

**3003-409-3101**\_\_\_\_\_\_\_\_\_\_ **3003-409-2024**\_\_\_\_\_\_\_\_\_\_\_ **$ 650.00**

Training/Education\_\_\_\_\_\_\_ Maint/Service Contracts

**3003-409-3100**\_\_\_\_\_\_\_\_\_\_ **3003-409-2024**\_\_\_\_\_\_\_\_\_\_\_ **$ 3,372.08**

Other Misc. \_\_\_\_\_\_\_ Maint/Service Contracts

**3020-501-9999**\_\_\_\_\_\_\_\_\_\_ **3020-501-3020**\_\_\_\_\_\_\_\_\_\_\_ **$ 1,812.45**

Transfer Out Phone/Fax

REASON FOR REQUEST:

To move monies where need

COMMENTS:

**Please attach any documentation that pertains to this request**